



Lou Ann Texeira
Executive Officer

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January 14, 2009 (Agenda)

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

**Amendments to Service and Fee Agreements – Initial Study – Sphere of Influence Expansions
(East County Agencies)**

Dear Members of the Commission:

DISCUSSION

In conjunction with the East County Water/Wastewater and Sub-Regional Municipal Service Reviews (MSRs)/Sphere of Influence (SOI) Updates, the Commission authorized an environmental study relating to the proposed expansion of the SOIs of Delta Diablo Sanitation District and Contra Costa Water District to coincide with the voter approved Urban Limit Lines (ULLs) for the cities of Pittsburg and Antioch.

In July 2008, the Commission approved a service contract with PMC to prepare the Initial Study relating to the proposed SOI expansions. Further, the Commission approved a fee agreement with the City of Pittsburg to fund the study. The City of Pittsburg is serving as the funding agent for the purposes of the fee agreement, and is coordinating payments from the respective funding parties (DDSD and Discovery Builders, Inc).

In December 2008, the Commission requested that the scope of work for the environmental study be expanded to include a review of the proposed expansion of the City of Pittsburg's SOI to coincide with the City's voter approved ULL.

The Commission may also wish to consider adding the City of Antioch to the study at this time. LAFCO policies encourage streamlining the MSR and environmental review processes (Section 2.1 Policies and Standards, I. Municipal Service Review Guidelines, Subsection 8 – Environmental Determination).

FINANCING

The original cost of the contract with PMC was not to exceed \$47,000. The cost associated with amending the scope of work to include the proposed expansion of the City of Pittsburg's SOI is approximately \$9,000 (contract not to exceed \$56,000). The cost associated with amending the scope of work to include expanding both Pittsburg and City of Antioch SOIs is approximately \$13,000 (contract not to exceed \$60,000). The impact of adding one or both cities to the Initial Study will result in a modification to the Project Timeline (Revised) as shown on the attached.

The cost associated with amending the scope of work will be borne by other parties and will have no impact to the LAFCO budget.

OPTIONS

Option 1 – Authorize the LAFCO Executive Officer to execute an amendment to the service agreement with PMC and to the fee agreement with the City of Pittsburg to include the proposed expansion of the City of Pittsburg's SOI to coincide with the Pittsburg voter approved ULL, and to include the proposed expansion of the City of Antioch's SOI to coincide with the Antioch voter approved ULL.

Option 2 – Authorize the LAFCO Executive Officer to execute an amendment to the service agreement with PMC and to the fee agreement with the City of Pittsburg to include the proposed expansion of the City of Pittsburg's SOI to coincide with the Pittsburg voter approved ULL.

Option 3 - Other option as directed by the Commission.

RECOMMENDATION

Option 1

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment – Revised Project Timeline

c: Michael McCormick, PMC
Jerry Brown, CCWD
Gary Darling, DDS
Marc Grisham, City of Pittsburg
Jim Jakel, City of Antioch
Louis Parsons, Discovery Builders, Inc.

EXHIBIT B

REVISED PROJECT TIMELINE

Consultant shall perform the services required under this Agreement in accordance with the following timeline. The schedule is subject to modification from time to time by mutual agreement of the Consultant and the LAFCO Executive Officer.

Aug 8, 2008	Kick off meeting
Sept 25, 2008	“First Deposit” received
Oct-Nov 2008	Collect and review data; deliver draft project description
Nov 26, 2008	“Second Deposit” received
Jan 14, 2009	Contract Amended to include cities of Antioch and Pittsburg
Mid Feb 2009	Deliver Revised Admin Draft Initial Study
Mid Mar 2009	Release Public Review Initial Study
Mid Apr 2009	Receipt of comments on Public Review Initial Study
Late Apr 2009	Submit responses to comments on Public Review Initial Study
May 13, 2009	Present Initial Study and proposed CEQA documents at LAFCO hearing
Late May 2009	Deliver Final CEQA documents to LAFCO